



Solicitor Permit Application

Company Organization Information

Name of Company/Organization:

Physical Address:

Mailing Address:

Phone Number:

Email Address:

Applicant Information

Applicants Full Name:

Home Address:

Mailing Address:

Phone Number:

Email Address:

Have you ever been convicted of a felony or misdemeanor?

Yes

No

If yes, state the nature of the offence and the punishment or penalty assessed.

Describe the method of solicitation to be used.

Describe the item/service being solicited.

Vehicle Make:

Vehicle Model:

Year:

Vehicle Vin#:

License Plate:

Sign below to authorize a Criminal Background Check.

Applicant Signature:

Date:

Solicitor Agreement

The Solicitors Permit Fee is \$150.00 and each agent or employee who will be soliciting is \$50.00 per person. The permit is good for six months. Solicitation hours are 9:00 AM to 5:00 PM Monday through Saturday. There is no soliciting any time on Sunday or any Federal designated holiday. See the attached checklist of additional items that may be needed. Incomplete applications will not be accepted.

I have received a copy of the City of Fate Ordinance No. O-1119, rules and procedures for Peddlers, Solicitors, and Itinerant Merchants. I understand that any violation that occurs, by the applicant or any agents and employees under this permit, may cause the permit to be revoked by City of Fate Employees. I also understand that all solicitors are to wear an identification badge during soliciting and must show proof of badge when asked by any person. Neither the applicant or agents and employees may solicit or peddle at any residence or building which has posted, no peddling, no soliciting, or no trespassing signs. I hereby agree to all rules and regulations as set forth in the City of Fate Ordinance.

Signature of Applicant

Printed Name of Applicant

Date



Solicitor Permit Checklist

- Name and address of all officers, directors or trustees of the organization and the name and city of residences of all officers, directors, or trustees of the parent organization.

- A full statement of the extent of the charitable work done by the applicant within the City during the preceding year and a statement of the specific purpose for which funds are to be solicited, together with a detailed account of their intended use.

- If the applicant is a corporation, a copy of its charter or articles of incorporation from its state of incorporation and, if the applicant is a foreign corporation, a copy of its certificate to do business in this state.

- If the applicant is a charitable corporation or other nonprofit organization, proof of the applicant's status as a charitable



association or other organization to which contributions are tax-deductible for federal income tax purposes.

- A statement of whether contributions to the person or organization tax-deductible and what percentage of the contributions are not tax-deductible.
- A copy of a limited sales tax permit issued by the state or proof that the goods are not subject to sales tax.
- A copy of current health certificate if merchandise of edible quality is to be sold.
- Two full-face color photographs two square inches of the applicant and all agents and employees.
- A copy of current vehicle insurance for mobile sales.
- Proof of business location and/ or residency for the past five years.