



## Fate DRC Meeting Request

DRC Date		Requested Time		Alternate Time	
Project Name					
Address			Property ID		

**For DRC Meetings to be most effective, within your scheduling request email please include PDF copies of available drawings, including (a) concept plans; (b) site plans; (c) landscape plans; (d) building elevation plans; and (e) open space/pedestrian plans.**

**Discussion topics (Must be specific on topics proposed for discussion. Must also complete page 2)**

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**Attendees**

Name	Relationship to Project	Phone Number	Email

**Project Description :**

DRC meetings are by appointment only. DRC meetings must be scheduled at minimum 3 business days prior to the requested DRC meeting date. To schedule email [malvarado@fatetx.gov](mailto:malvarado@fatetx.gov). Meetings occur every 1<sup>st</sup> & 3<sup>rd</sup> Wednesday of the month from 8:30-12:30. Appointments are one hour long & are available ONLY at 8:30, 9:30, 10:30, & 11:30. The comments provided at DRC meetings are informational only & DO NOT confer approval of any plan or project. Additional comments may be provided upon a formal application submittal.



**Zoning**

- Review Current Zoning Regs
- Building Setbacks
- Parking Requirements
- Screening Requirements
- Landscaping Requirements

**Platting**

- Verify type of Plat required
- Preliminary Plats
- Minor Plats/ Replats
- Easements
- Vacation Procedure

**Roadways**

- City Standards & Requirements
- Sidewalks & Gutters
- Community Facilities Requirements
- Ingress & Egress
- Master Thoroughfare Plan

**Drainage**

- City Requirements
- Drainage Study Requirements
- Flood Plain

**Water & Sewer**

- Verify Existing Lines & Capacity
- Water & Sewer Studies
- Community Facilities Requirements

**Urban Forestry**

- Site Requirements
- Preservations Methods
- Plan Review & Permit

**Parks**

- Park Dedication
- Fee Requirement
- Park Criteria

**Impact Fees**

- Verify Service Area/ Development Unit
- Assessment Process
- Credits

**Building Code**

- Building Separation
- Occupancy Class
- Exit Requirements
- Allowable Heights & Areas

**Fire**

- Fire Lanes/Turn Radii
- Hydrants/Hose Length
- Sprinkler & Alarms
- Hazardous Materials

**Other Questions:**

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